



UNITED STATES MARINE CORPS  
COMMAND ELEMENT  
II MARINE EXPEDITIONARY FORCE  
PSC BOX 20080  
CAMP LEJEUNE, NC 28542-0080

II MEFO 5100.2A  
CIG

05 MAR 2014

II MARINE EXPEDITIONARY FORCE ORDER 5100.2A

From: Commanding General  
To: Distribution List

Subj: LIEUTENANT GENERAL "CHESTY" PULLER AWARD FOR SUSTAINED  
SUPERIOR PERFORMANCE

Encl: (1) Puller Award Recommended Format

1. Situation. To further refine the established II Marine Expeditionary Force (II MEF) Lieutenant General "Chesty" Puller Award criteria and submission requirements.

2. Revision. II MEFO 5100.2 w/CH 1

3. Mission. This Order promulgates refined guidelines and submission requirements to recognize II MEF units/commands that have truly demonstrated superior performance in all areas, with special emphasis on force preservation, overall unit readiness and command climate. This award is a Commanding General, II MEF award only and will be presented annually to units/commands within II MEF who meet the criteria described below and are in compliance with the Commanding General, II MEF's award philosophy.

4. Commanding General's Award Philosophy. My philosophy for this award is to personally recognize units/commands within II MEF that have demonstrated superior performance in all areas. Specifically, I want to recognize and reward unit commanders who continuously evaluate and emphasize the core ideals of force preservation, encompassing both unit and individual safety, thus enhancing unit readiness and creating a positive command climate. Marines and Sailors of II MEF deserve to be led by committed and conscientious leaders who promote disciplined behavior and, by their actions, live by the high standards our Corps expects of us.

5. Execution

a. Commander's Intent. To identify and reward II MEF units/commands which have clearly excelled in all areas. The units/commands must epitomize and reflect a command climate of trust and foster an atmosphere of care and concern to all Marines and Sailors under their charge. The very nature of being recognized for

consideration for this award define these units/commands as among the safest and are clearly adhering to all recognized evaluation standards.

b. Concept of Operations

(1) This award will be presented annually covering a period of twelve months. This is a calendar year award with the award period being 1 January through 31 December.

(2) The award has three categories based on unit Table of Organization (T/O) personnel strength: small unit category of up to 200 personnel, medium unit category of 201-800 personnel, and a large unit category of 801 personnel and greater. Enclosure (1) will be utilized as the award recommendation format.

(3) The award itself will consist of a large trophy cup mounted on a wooden base with appropriate inscription for the winning unit/command. This trophy cup is to be displayed by the winning unit/command and then returned to the II MEF Staff Secretary no later than 31 January the following calendar year for awarding to the next calendar year's winning unit/command. Additionally, the winning unit/command will also receive a framed picture of Lieutenant General "Chesty" Puller and a framed award citation, both to be maintained by the unit indefinitely. These three items will be presented by the Commanding General, II MEF in an appropriate ceremony.

(4) All battalion/squadron units and higher within II MEF are eligible for this award.

(5) Award nomination packages will follow the format outlined in enclosure (1) and will be submitted via the chain-of-command with appropriate endorsements. Award submissions must be received by the II MEF Command Inspector General's office no later than 31 January covering the previous calendar year. Once all packages are received, an appropriate awards board will be convened comprising the II MEF Chief of Staff, II MEF Sergeant Major, II MEF Command Master Chief, II MEF Command Inspector General and a representative of the II MEF G-10 (Force Preservation Section).

c. Tasks

(1) Major Subordinate Commands. Solicit and review award recommendations from your subordinate commands. If necessary, conduct your own awards board to determine the most qualified unit/command (one per category) as outlined in paragraph 5.b.2 above. A maximum of three award submissions can be forwarded to II MEF, no more than one per category, in accordance with this order for consideration in the final awarding process. Ensure award recommendation packages are forwarded to the II MEF Command Inspector General's office no later than 31 January.

(2) II MEF Headquarters Group. Solicit and review award recommendations from your subordinate commands. If necessary, conduct your own awards board to determine the most qualified unit/command (one per category) as outlined in paragraph 5.b.2 above. A maximum of three award submissions can be forwarded to II MEF, no more than one per category, in accordance with this order for consideration in the final awarding process. Ensure award recommendation packages are forwarded to the Command Inspector General's office no later than 31 January.

(3) Marine Corps Security Force Regiment. Solicit and review award recommendations from your separate battalions. If necessary, conduct your own awards board to determine the most qualified battalion. Submit your award recommendation for your Command Element directly to the II MEF Command Inspector General's office in accordance with this Order. Ensure award recommendation packages are forwarded to the Command Inspector General's office no later than 31 January.

(4) Chemical Biological Incident Response Force (CBIRF). Submit your award recommendation directly to the II MEF Command Inspector General's office in accordance with this Order. Ensure award recommendation package is forwarded to the Command Inspector General's office no later than 31 January.

(5) Special Operations Training Group (SOTG). SOTG is eligible for this award. If desired, Officer-in-Charge, SOTG will submit an award recommendation package for the small unit category directly to the II MEF Command Inspector General's office no later than 31 January.

(6) Marine Expeditionary Units (MEUs). MEUs are authorized to submit one award only. The MEU can either submit for the small unit category as a stand-alone Command Element (CE) or submit for the large unit category award as a composited unit. Ensure award recommendation package(s) is/are forwarded to the II MEF Command Inspector General's office no later than 31 January.

(7) II MEF G-10

(a) Support this awards program by identifying and providing one Force Preservation Subject Matter Expert (SME) to coordinate and assist the Command Inspector General in the review and data collection/verification of award recommendations.

(b) Be prepared to provide this SME to be a voting member of the II MEF awards board concerning this award only.

(8) II MEF Command Inspector General

(a) Maintain overall II MEF staff cognizance of this awards program.

(b) Maintain continuous dialogue with II MEF Major Subordinate Command points of contact and II MEF Major Subordinate Element points of contact regarding information contained in this Order.

(c) Continue as a voting member of the II MEF awards board concerning this award only.

(d) Review this Order annually and update as necessary.

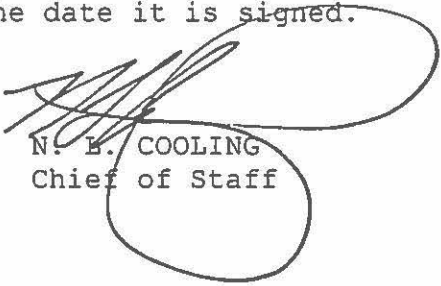
d. Coordinating Instructions. This Order will be posted to the II MEF and II MEF Command Inspector General Garrison and Public websites.

6. Administration and Logistics. Recommendations concerning this Order are invited. Recommendations should be forwarded by endorsement to the Commanding General (Attn: Command Inspector General) via the chain of command.

7. Command and Signal

a. This Order will be reviewed annually.

b. This Order is effective the date it is signed.

  
N. B. COOLING  
Chief of Staff

Distribution: A, B

## **PULLER AWARD SUBMISSION FORMAT**

1. Nomination packages will be submitted in a narrative format (Courier New/12 pitch). Supporting enclosures with charts/graphs are encouraged but not to exceed necessary information outlined in this enclosure.
2. The narrative will begin with a summary statement describing the unit/command's sustained superior performance during the previous calendar year to include operational and training highlights and accomplishments.
3. The body of the award recommendation will include specific accomplishments such as combat operations, formal inspection results (Command Inspector General inspection results, Marine Corps Administrative Analysis Team (MCAAT) results, Field Supply Maintenance Analysis Office (FSMAO) results, and other inspection results clearly identifying this unit/command as exceeding standards. Additionally, unit awards received and other objective and quantifiable data covering the previous calendar year as outlined in the below listing:
  - a. T/O numbers and average for the calendar year number of personnel assigned to the unit (MO, ME, NO, NE).
  - b. Number of unauthorized absences.
  - c. Number of courts-martials and non-judicial punishments (specify reason).
  - d. Training readiness to include number of personnel assigned to the Body Composition and Military Appearance Program, Physical Fitness Test (PFT) and Combat Fitness Test (CFT) completion data, rifle qualification data and swim qualification data.
  - e. Equipment readiness average for the calendar year specifically Marine Corps Automated Evaluation System (MARES) reportable, CRANE reportable and Supply readiness.
  - f. Fiscal responsibility and accountability specifically Government Travel Charge Card (GTCC) delinquency rate by account over 60 days by month, Outstanding Travel Orders number of records over 30 days past Estimated Completion Date (ECD) for the annual period.

Enclosure (1)

- g. Medical and Dental readiness by month.
  - h. Safety statistics (mishap rates).
  - i. Completion percentage of career planning interviews.
  - j. Number of suicides, suicide attempts, suicide ideations.
  - k. Urinalysis statistics and compliance.
  - l. Number of DUIs and alcohol related incidents.
  - m. A summary of the command's climate survey results can be included if it supports the command's superior performance.
  - n. Explanation of how the unit/command adheres to Force Preservation principles. This explanation should go into detail of how this unit/command stands out from others in this regard.
  - o. Summary and conclusion paragraph.
4. Award recommendation packages will not exceed five pages. All data should be easily identifiable and easy to extract from the packages.

Enclosure (1)